

Department of **DHS-Clarinda (408) Facts - FY06**

http://www.dhs.state.ia.us/dhs2005/dhs_homepage/index.html



General Information

Address: Clarinda Mental Health Institute
1800 North 16th Street
Clarinda, IA 51632

Contact Information

Email Address

Superintendent: Mark Lund	mark.lund@doc.state.ia.us
Management Liaison:	
Personnel Assistant:	
HRE Personnel Officer:	
HRE Benefits Specialist: Lorie Murray	lorie.murray@iowa.gov
HRE Employment Specialist: Sheryl Gabel	sheryl.gabel@iowa.gov
HRE Workers' Compensation Specialist: Ed Holland	ed.holland@iowa.gov

Workforce Data

(unless otherwise noted, information provided is at the end of FY '06)

# FT EEs: 89	# PT EEs: 1	# Temporary EEs: 16	Avg. Length of Service: 14.53
Span of Control: 7.75	% Performance Evaluations Completed: 95.40%		Total Unemployment Insurance Claims: N/A
Age Groups:	# of Females: 70 % of WF: 78.65%	# of Minorities: 3 % of WF: 3.37%	# of Persons With Disabilities: 4 % of WF: 4.49%
<25 1			
25-34 12			
35-44 19	# of Males: 19 % of WF: 21.35%	# of Non-minorities: 86 % of WF: 96.63%	# of Persons With Non-Disabilities: 85 % of WF: 95.51%
45-54 33			
55-64 23			
65+ 1			
Average Age: 47.92			
Officials/Administrators EEO Category 1: 5	Professionals EEO Category 2: 24	Technicians EEO Category 3: 20	Protective Service EEO Category 4: 0
Paraprofessionals EEO Category 5: 0	Administrative Services EEO Category 6: 4	Skilled Craft EEO Category 7: 0	Service/Maintenance EEO Category 8: 36
Separation Rate: N/A%	Hire Rate: N/A%	Number Hires: 3	Transfer In: N/A
Retirements: 0	All Terminations: 3	Voluntary Quits: 3	Transfer Out: N/A
# of Classes Used: 27	Most Populous Classes: Resident Treatment Worker (28), License Practical Nurse (17), Registered Nurse (12)		

Leave and Benefits

(unless otherwise noted, information provided is at the end of FY '06)

Vacation Payouts: \$4,427.71	Sick Leave Payouts: \$0.00	Annual Payroll: \$4,529,454.53	Avg. Base Salary: \$47,397.36	Overtime Days Worked: 420.1
Overtime Cost: \$95,594.19	Reassignment Pay: \$0.00	Recruitment Bonus Pay: \$0.00	Retention Pay: \$0.00	Exceptional Job Performance Pay: \$0.00
Workers' Comp Payouts: \$0.00	Vacation Pay - Earned Value: \$326,063.23	Vacation Days Earned: 1,819.2	Vacation Used Expense: \$321,895.44	Vacation Days Taken: 1,826.5
Workers' Comp Days Used: 0	Sick Leave Days Earned: 1,589.6	Reg. Sick Leave Used Expense: \$183,684.39	Reg. Sick Leave Days Used: 1,031.5	Converted Sick Leave To Vacation Used Expense: \$23,775.51
	Sick Leave -Earned Value: \$279,908.42	Converted Sick Leave To Vacation Days Used: 144.2	Avg. Sick Leave Days Per EE: 11.59	
Injury Leave Used Expense: \$358.76	Injury Leave Days Used: 2.1	Classification Appeals: N/A	Reclassifications Up (Filled): 0 Up (Vacant): 0 Down (Filled): 0 Down (Vacant): 0 Lateral (Filled): 0 Lateral (Vacant): 0 Approx. Annual New Cost of Reclassified Positions:* \$0.00	Grievances Contract Grievances: 1 Disciplinary: 1 Language: 0 Non-Contract Grievances: 0 Disciplinary: 0 Language: 0 Arbitrations: 0
Funeral Leave Used Expense: \$7,703.34	Funeral Days Used: 41.6	Extraordinary Pay: \$15,600.00		
Jury Leave Used Expense: \$98.95	Jury Leave Days Used: 0.9	Special Duty Pay: \$0.00		

* based on difference between average of old and new pay grade FY '06. Vacancies and laterals were not calculated into the "cost."

Affirmative Action (Remedial Underutilization [RUU] and Remedial Hiring Goals)

Females: Current Year (FY '07) RUU: N/A Current Year (FY '07) Goal: N/A Goal Achievement (FY '06): N/A	Minorities: Current Year (FY '07) RUU: N/A Current Year (FY '07) Goal: N/A Goal Achievement (FY '06): N/A	PWD: Year (FY '07) RUU: N/A Current Year (FY '07) Goal: N/A Goal Achievement (FY '06): N/A
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Sources: AS400 Queries; "Just the Facts for 2006" Almanac; Department of Management; DAS-HRE Labor Relations Team and DAS-HRE Personnel Officers.

Date of Completion: April 9, 2007